

**STUART R. PADDOCK PTA**  
**MINUTES FROM THE BOARD MEETING**  
**May 18, 2010**

---

**Date and Place**

The meeting was held in the Paddock Resource Center on May 18, 2010. PTA President Jen DeFranco called the meeting to order at 7:36 PM.

**Minutes** (Jenn Hurwitz)

Minutes from the April 22, 2010 meeting were presented and approved, as read. Mana Bhasin motioned for approval. Linda Fee seconded the motion.

**Treasurer's Report** (Linda Fee)

The Treasurer's report dated May 6<sup>th</sup> – May 18<sup>th</sup> was presented. The report will be filed for audit.

**Correspondence** (Jenn Hurwitz)

Teachers sent in thank you notes for "Teacher Appreciation"- they were circulated.

**Principal's Report** (Tamara Byrne/Guy Herrmann)

- All buildings that have the bi-lingual will be shifted around. We will have 2 sessions of bi-lingual kindergarten. We are getting a new teacher from Marion Jordan for this. She has a good pulse on this community.
- Breakfast program in the a.m.- come in and enter ATM # and get what is offered. Starting fall of 2010, this will serve at risk and those that can't get up in the morning and come to school without eating. Will start at 7:30 and end at 7:50. School will start at 7:55. There won't be staff outside, but the students will be brought directly in. Still figuring out logistics of bus schedule, etc. The breakfast will be manned as far as staff. Will impact CARE as far as where they meet- will discuss later this week. The guess is that most of CARE kids will go to breakfast as well. Jen asked how it will be promoted. Something will go out in the August mailing. Menu is on the district website like the lunch menu is.
- We have all dates set for next year. Parent orientation is Wed., Sept. 1<sup>st</sup>; Open House is Wed., 5/4, 2011; parent teacher conferences are 11/22 and 11/23.
- Summer blast is offered this year to work with at risk students held at Windham Condominium area- 15/1 student ratio. Have 5 teachers working with this so far. Idea is to get the kids jump started into next year.
- After working with Mr. Zelinski and Mrs. Madsen, Paddock will be hosting it's first 4th, 5th, 6th musical. Jack and the Giant is the musical. Two nights- Thur., and Fri- one main lead and the understudy- they would switch off. Involve students and parents with sets, ushers, on and off stage. Nominal charge to get in- \$1.00 or so. Sell concessions (Susan)? PTA could do it. They already have the rights to the music and have purchased rights to the words and play itself. April 27<sup>th</sup>/28<sup>th</sup> or 28<sup>th</sup>/29<sup>th</sup>. There will be try-outs.

**Legislation Report** (Darcy Killigrew)

- Darcy is not here. Jen told us that there is a House Bill that was presented in early May regarding legislation for parental engagement in the school. PTA fully supports this as a parental organization.... Please send a letter to Mark Kirk- or your representative. There are pre-formulated letters on the PTA website if you want to use that.

**Board of Ed Meeting Update** (not present)

Nothing to report. Check the Spotlight on the Board provided on Whitley website b/c they regularly list this.

**NWSC News:** (Jen DeFranco)

There are training classes available this summer:

June 7<sup>th</sup>- PTA Road to Success- every board member is expected to take this at some point.

**STUART R. PADDOCK PTA**  
**MINUTES FROM THE BOARD MEETING**  
**May 18, 2010**

---

June 9<sup>th</sup>- President's Course

June 15<sup>th</sup>- Money Matters

June 16<sup>th</sup>- Advocacy 101- anyone that wants to learn more about advocating for schools, children, etc.

Please let Gina know if you can attend any of these programs by June 1<sup>st</sup>.

The Volunteer of the Year was announced on May 17<sup>th</sup> at the NWSC Spring Fling.: Julie Vander Ark  
We achieved Gold Star award for PTA.

**Old Business:** (Jen DeFranco)

There are still open positions for next school year. Please contact Gina if you are interested.

Budget Committee Members include the incoming/outgoing President(s), incoming/outgoing Ways and Means, SCRIP, incoming/outgoing Treasurer, Principal, and Julie (at large). The meeting has been set for Wednesday, July 21<sup>st</sup> @ 6:30pm at Gina's house.

The Audit Committee members are Gina B, Darcy K, and Karen S. The alternate is Lisa B. They will audit the books on Wednesday, July 14<sup>th</sup> @ 6:30pm at Linda's house.

ALL plans of work, budget requests, and end of year reports are due by June 1<sup>st</sup>.

ALL expenses are due to Linda by June 1<sup>st</sup>, unless events are after June 1<sup>st</sup>, then June 8<sup>th</sup> is the deadline to submit expenses. Jen DeFranco, Gina Brinckerhoff, Karen Stearney, Julie Vander Ark will be listed as the new signers for the checking account for the 2010/2011 school year. This was approved.

**New Business:** (Jen DeFranco)

-The Panther Press deadline is May 21<sup>st</sup> for the June issue.

-The August Panther Press deadline is August 1<sup>st</sup>. Please be sure to plan ahead and get all submissions to Vickie Murphy by this date.

-The Back to School Social will be Friday, August 20<sup>th</sup>. Question by Meghan Haddad- would it be beneficial to host a fun fair in the fall as a back to school function? Gina/Jen = just discussing this yesterday. However, we are getting a lot of new work in the school this summer- so we are wondering if it will be done in time and if it is raining we would need to bring it indoors- could be a problem. Friday night was a good thing- all agree.

- Please come in during school hours next week to help pack up the library- need to do this for the new carpeting coming in.

**Committee Reports**

- Fun Fair recap: did make a profit- not huge. Around \$500/\$600. Over 90 volunteers- thank you.

-6<sup>th</sup> Grade activities will be taking place Thursday, 6/3, and ordering t-shirts tomorrow. Breakfast on Monday, 6/7 and bowling that day as well.

- Fund raising- Wendys dine and share continuing through summer. First Friday of the month, all through summer. 2 holiday weekends = good thing (4<sup>th</sup> July/Labor Day). This includes any Wendys in Palatine. Made over \$1200 in the 4 weeks, for doing nothing. Hours = 5 – 8 p.m. The owner for the 3 restaurants is a Paddock parent. Not a member- so he received a honorary membership.

- Flower fund raiser = \$300+ in profit; Art Stamps = \$200+

- Field day is 6/4- please volunteer

- If not signed on, we do have a paddock Facebook page

- Watch for renewal of membership of PTA in your inbox soon. Please renew quickly b/c we have rewards coming by the state program.

- Gina: reflections = Together We Can. So, if your children are doing things this summer artistically you can work on it.

- Gina: would anyone be opposed to moving meetings up to 7:00 p.m.? (from 7:30) Most would prefer this.

- Book Fair: huge success. We sold \$10,700. That is the budget for Mrs. Schwartzers for the entire year (the two book fairs). Thank you to everyone for volunteering.

**Announcements**

-Jen DeFranco wanted to say "thank you" to each of the chairs individually. Filled out cards and certificates (for the board).

**STUART R. PADDOCK PTA  
MINUTES FROM THE BOARD MEETING  
May 18, 2010**

---

**Installation of Officers for 2010-2011**

- Susanne Glazbrook did installation for us. She wrote a very nice 'ceremony' for this. And the following board members were read the objectives and agreed 'we do'.
- Gina Brinckerhoff- President
- Jenn Hurwitz – President Elect
- Hayley and Jim Ferber- 1st VP of Programming
- Mana Bhasin- 2<sup>nd</sup> VP of Fundraising
- Jen DeFranco- 3rd VP Legislation
- Karen Stearney- Treasurer
- Julie Vander Ark- Secretary

**Adjournment**

With formal business concluded, newly installed President, Gina Brinckerhoff, adjourned the meeting at 8 :43PM.

**Approved:**

\_\_\_\_\_ Date

\_\_\_\_\_ Julie VanderArk,  
Recording Secretary